

JOB DESCRIPTION



Job Title: UK-PHRST Head of Programme and Partnership Delivery
Department: Global Health and Development
Faculty/Professional Service: Public Health and Policy
Location: London
Reports to: Melissa Parker (PI)
Responsible for: PHRST Partnerships Manager (title tbc)
Full Time/Part Time/Casual: Full Time
Hours (<i>if less than full time</i>):
Grade: 8
Job context: Funded by Official Development Assistance (ODA) from the UK Department of Health and Social Care (DHSC), the UK-PHRST works to address the threat posed by infectious disease outbreaks in low- and middle-income countries (LMICs) through an integrated triple remit incorporating: • Outbreak response: deploying specialist public health experts to rapidly investigate and respond to disease outbreaks at source in LMICs, to stop a public health threat from becoming a broader health emergency. • Research: delivering rigorous, collaborative research to improve the evidence base for best practice in outbreak response in LMICs. • Capacity strengthening: strengthening leadership, systems and capacity for improved outbreak response in LMICs. Led by LSHTM the UK-LMIC Research Partnership (referred to going forwards as the “Research Partnership”) will deliver an ambitious, interdisciplinary programme of research aimed at improving public health responses to infectious disease outbreaks in LMICs. The UK-based research team must include individuals who are able to deploy to LMICs to support the rapid investigation and response to disease outbreaks at source, as part of the UK-PHRST’s core deployable team Overall Purpose of the job: The PHRST Director of Programme and Partnership Delivery will sit on the UK-PHRST’s Senior Management team providing strategic leadership and direction to the UK-PHRST; ensuring the effective design and delivery of its ambitious UK-LMIC research partnership, specifically focusing on leading the establishment of new partnerships and projects and management of the existing ones, and strategic policy impact and building capacity for sustainable long-term uptake of research into policy. Major leadership responsibilities include global partnership building, instituting mechanisms for dialogue for policy change, high level policy engagement at global and regional levels to catalyse policy change, design and implementation of training systems for capability sharing, oversight of programme-wide

communications, global network growth, analysis and research, and team management.

The role will be responsible for the delivery of the programme outcomes across the research pillar of the UK-PHRST and providing senior strategic support and advice across the capacity strengthening and deployment pillars.

They will lead the implementation of the research workstream across partners based in the UK and overseas (approx. 9-15 globally), ensuring these are strategically aligned with the UK-PHRST theory of change, funder and institutional requirements, and are equipped and supported on an ongoing basis to innovate and implement these activities in their national contexts.

The successful candidate will be the focal point for the programme's external partnerships, including major research partners and funders such as Africa CDC, The University of Oxford, LSTM, NIHR and DHSC, MoHs and UN Agencies.

The role will require excellent planning, implementing and strategic skills, along with strong line management experience and exceptional leadership ability.

The successful candidate will be an experienced leader, capable of working effectively with high-level partners and stakeholders in the global health landscape, to foster capacities that can provide effective guidance to decision-makers, to inform a global multi-disciplinary research programme to support and improve the effectiveness of infectious disease outbreak response in low- and middle-income countries. They will have a demonstrable background in science communications and a track record of published commentaries and editorials that have shaped discourse across the outbreak response landscape.

The role will require strong policy research, administrative, communications and conflict resolution skills, along with a proven ability to influence decision makers. The candidate must have demonstrable experience in effectively growing and nurturing global communities of practice and building and maintaining strong and productive relationships with key national, regional and global stakeholders in the field of outbreak response such as governments, international organisations, networks, alliances and coalitions, in a way that is politically and culturally sensitive.

General Information

The London School of Hygiene & Tropical Medicine (LSHTM) is one of the world's leading public health universities.

Our mission is to improve health and health equity in the UK and worldwide; working in partnership to achieve excellence in public and global health research, education and translation of knowledge into policy and practice.

Staff and students are committed to helping create a more healthy, sustainable and equitable world for everyone, because we believe our shared future depends on our shared health.

We embrace and value the diversity of our staff and student population and seek to promote equity, diversity and inclusion as essential elements in contribution to improving health worldwide. We believe that when people feel respected and included, they can be more creative, successful, and happier at work. While we have more work to do, we are committed to building an inclusive workplace, a community that everyone feels a part of, which is safe, respectful, supportive and enables all to reach their full potential.

To find out more please visit our [Introducing LSHTM page](#).

Our Values

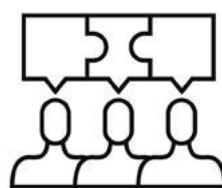
Our values establish how we aspire to achieve our mission both now and in the future - demonstrating what it means to work and study at LSHTM. Please visit our [LSHTM Values page](#) for further information.



**Act with
integrity**



**Embrace
difference**



**Work
together**



**Create
impact**

FACULTY/DEPARTMENT INFORMATION

Faculty of Public Health and Policy: The Faculty of Public Health and Policy (PHP) aims to improve health in the UK and worldwide. We do this through research, teaching and consultancy in the areas of health policy, health systems and services, and public health. We run a range of popular and respected MSc courses, research degrees, short courses and CPD.

The faculty has around 250 academic staff, 50 Professional Services staff, and 250 doctoral students. We are the largest multi-disciplinary public health group in Europe, and one of the largest groups world-wide of social scientists working on health. We use multidisciplinary and multi-method approaches to generate new knowledge to improve health in specific contexts and inform transferability of approaches across contexts. We engage with people, policymakers and service providers to ensure our research is inclusive, relevant, and informs policy and practice.

Our research, teaching and consultancy are inter-disciplinary, encompassing anthropology, economics, epidemiology, geography, history, international relations, mathematics political science, psychology, public health medicine, sociology and statistics.

PHP is made up of three departments:

- Department of Global Health and Development which focuses on health policy and systems research, economic evaluation, gender violence and violence in childhood, and medical humanitarianism, all primarily in low and middle income settings.
- Department of Health Services, Research and Policy which focuses on improving the quality, organisation and management of health services and systems.
- Department of Public Health, Environments and Society which focuses on the social and environmental influences on health and how these are addressed.

The Department of Global Health and Development (GHD) focuses on novel and policy-relevant research and training that concerns health issues with a global reach, predominantly from the perspective of lower- and middle-income countries. Our work spans health policy and systems research, economic evaluation, anthropological approaches to global health, gender violence and violence in childhood, and medical humanitarianism.

GHD comprises over 130 staff, from a wide range of disciplines including economics, anthropology, epidemiology, mathematics, law, sociology, international relations, social policy and policy analysis. We take a highly multidisciplinary approach, and emphasise the development of long-term collaborative partnerships with research groups in lower and middle-income countries. We offer a vibrant and diverse research degree programme, with over 100 PhD and DrPH students from more than 40 countries, and contribute to the many Master's programmes on public health at the London School of Hygiene & Tropical Medicine.

Main Duties and Responsibilities

Strategic leadership

- Serve on the Senior Management Team, Scientific Advisor Group and Technical Steering Committee
- Lead the strategy and delivery of outcomes of two of the three programme workstreams: *Knowledge Translation and Policy Uptake*; and *Global Science Capability & Collaboration*
- Enhance the reputation of LSHTM and the UK-PHRST in outbreak focussed research, practice and policy by driving high-quality evidence-based policy impact and representing the institutions in global fora
- Convene high -level policy-oriented fora, represent the programme at such fora (including UN and other multilateral events) producing outputs such as policy analyses and commentary papers to shape global discourse and agendas in academic journal and other high profile media outlets
- Direct the resource mobilisation strategy for UK-PHRST to align with global and national priorities
- Forecasting geopolitical priorities and overseeing policy surveillance at global, regional and national scales, aligning UK-PHRST's focus and policy uptake efforts accordingly

Global partnership building, networks and liaison

- Establish and cultivate equitable partnerships and relationships across a range of stakeholders, including multilateral organisations, donors, researchers, policymakers and civil society organisations
- Strategically lead, leverage and grow the UK-PHRST's UK-LMIC research partnerships by developing principles and activities for ongoing engagement, capability sharing and knowledge translation
- Work closely with FCDO, DHSC, UKHSA, NIHR and other partners and decisionmakers to build strategic alliances to ensure the effectiveness of UK-PHRST's UK-LMIC Research Partnership
- Build and strengthen close working partnerships with new and existing partners to expand the UK-PHRST's sphere of influence globally

Policy engagement

- Drive the UK-PHRST's integration into policy and research networks on best practice in outbreak response
- Represent the programme at all levels of policy engagement
- Responsible for all policy engagement and impact
- Lead the programme strategy to decide which policy processes to engage with
- Lead the design of policy engagement campaigns, and with UK-PHRST SMT deliver measurable policy impacts across multiple contexts globally
- Identify opportunities for impactful synthesis work etc and lead the academic and non-academic outputs and drive uptake for impact
- Lead the curation of science-policy dialogues at different scales, including for global events

Capability sharing and training systems

- Strategic leadership in fostering an ecosystem of global experts in outbreak response
- Conceptualise and co-develop the broad portfolio of UK-PHRST's capacity strengthening activities

- Responsible for championing co-production principles by integrating diverse perspectives into the planning and execution of sustainable and context-specific training systems
- Strategise how and where workshops, training programmes, and knowledge-sharing forums tailored to diverse audiences can be designed and implemented by the programme team to drive Theory of Change outcomes and impacts
- Responsible for strategising, creating and disseminating world-class open access tools, frameworks, and methodologies that enhance collective capacities for research and policy in outbreak response.

Programme-wide communications, analysis and research

- Direct the implementation of programme-wide translation of complex research findings and outputs across all workstreams into accessible products for uptake by different users, including policy briefs, recommendations, and advocacy materials.
- Directly manage key programme personnel and work with partners to develop communications strategies, knowledge translation products, social media and press activities to enhance the uptake of research findings
- Hold the relationship with external science communications and policy organisations to ensure that UK-PHRST's materials and outputs gain traction in global press and media
- Act as spokesperson for the UK-PHRST on issues relating to capacity sharing, partnerships, network engagement and knowledge translation, ensuring consistent messaging among staff across all programme partners, collaborators, platforms and engagements.
- Analyse technical choices for a selection of technical brief topics through assessment of recent research and policy needs.
- Lead peer reviewed articles that shift global narratives and discourse around outbreak response.

Team management

- Line Manage the UK-PHRST Partnerships Manager
- Play a part in matrix management of staff as necessary at partner institutions to deliver on programme outcomes
- Manage staff to prioritise their workloads by providing daily input, have a regular weekly catch up conversations and perform annual performance development reviews (PDRs) as per LSHTM HR policy.
- Create a supportive working environment across the UK-PHRST
- With the LSHTM programme leadership, manage a global multidisciplinary team working across the programme's ambitious range of activities, with primary responsibility for one of the three programme workstreams
- With UK-PHRST SMT, foster an innovative and adaptive global work environment
- Lead the primary oversight of UK-PHRST partner meetings, workshops, and learning reviews.

Additional Information

Generic duties and responsibilities of all LSHTM employees

This job description reflects the present requirements of the post but may be altered at any time in the future as duties and responsibilities change and/or develop providing there is consultation with the post-holder.

The post-holder will carry out any other duties, tasks or responsibilities as reasonably requested by the line manager, Dean of Faculty, Head of Department or Head of Professional Service.

The post holder will be responsible and accountable for ensuring all LSHTM policies, procedures, regulations and employment legislative requirements are adhered to including equality and diversity and health and safety.

This job description is not a definitive or exhaustive list of responsibilities but identifies the key responsibilities and tasks of the post holder. The specific objectives of the post holder will be subject to review as part of the individual Performance and Development Review (PDR).

PERSON SPECIFICATION

This form lists the essential and desirable requirements needed by the post holder to be able to perform the job effectively.

Applicants will be shortlisted solely on the extent to which they meet these requirements.

Competency	Evidence	E/ D
Education, Qualifications and Training	• Educated to at least degree level; • A Master's degree or equivalent experience in fields related to outbreak response or international development. • A qualification in programme or project management	E D D
Experience	• A track record of leading the coordination and authorship of strategic commentaries and editorials published in peer reviewed high-impact journals relating to outbreak response • Proven experience of operating across different levels of science-policy nexus, from subnational to global/multilateral. • Experience of developing policy and advocacy targets in a complex stakeholder environment • Experience of designing and leading high impact events at international level to engage scientists and senior policymakers • Demonstrable experience in resource mobilisation and fundraising • Proven ability to develop and implement complex communications strategies • Management experience	E E E E D E E E
Knowledge	• A deep understanding of the global landscape for science-policy action on issues in sectors relating to outbreak response, infectious disease, humanitarian crises	E E

	• Ability to build networks, impactful partnerships and to work effectively with high-level stakeholders • Ability to show leadership in communicating at a high level, with proven examples of engaging with senior personnel across research, policy and practice	D
Personal Qualities	• Effective interpersonal skills, including a proven ability to establish and maintain effective and friendly working relationships with people at all levels and from various institutions, countries and cultures; • Collaborative and flexible approach and ability to work well and effectively with UK-PHRST staff, partners, collaborators, funders and volunteers • A strong commitment to the mission of the UK-PHRST and the values and strategy of LSHTM	E E E

E-Essential: Requirement without which the job could not be done

D-Desirable: Requirements that would enable the candidate to perform the job well

Date compiled: August 2026

Salary and Conditions of Appointment

The post is full-time 35 hours per week, 1.0 FTE and fixed term until 31 March 2029. A two-year extension may be possible until 31 March 2031, subject to overall programmatic performance and confirmation of continued Government funds. The post is funded by the NIHR and is available from 01 October 2026. The salary will be on the LSHTM salary scale, Grade 8 in the range £64,469 - £73,994 per annum pro rata (inclusive of London Weighting).

The post will be subject to the LSHTM terms and conditions of service. Annual leave entitlement is 30 working days per year, pro rata for part time staff. In addition to this there are discretionary "Wellbeing Days." Membership of the Pension Scheme is available.

LSHTM operates a Hybrid Working Framework which, alongside agreed service requirements, enables teams to work more flexibly where the role allows - promoting wellbeing and a better work/life balance. Please note that roles based in London are required to work on-site a minimum of two days per week.

Application Process

Applications should be made on-line via our [jobs website](#). Applications should also include the names and email contacts of 2 referees who can be contacted immediately if appointed. Online applications will be accepted by the automated system until 10pm of the closing date. We regret that late applications cannot be accepted. Any queries regarding the application process may be addressed to jobs@lshtm.ac.uk.

The supporting statement section should set out how your qualifications, experience and training meet each of the selection criteria. Please provide one or more paragraphs addressing each criterion. The supporting statement is an essential part of the selection process and thus a failure to provide this information will mean that the application will not be considered. An answer to any of the criteria such as "Please see attached CV", "Yes" or "No" will not be considered acceptable and will not be scored.

Please note that if you are shortlisted and are unable to attend on the interview date it may not be possible to offer you an alternative date.

Asylum and Immigration Statement

LSHTM will comply with current UKVI legislation, which requires all employees to provide documentary evidence of their legal right to work in this country prior to commencing employment. Candidates will be required to email a copy of their passport (and visa if applicable) to HR prior to their interview and if appointed will be asked to bring the original documents in to be copied and verified before their start date.

Applications from candidates who require sponsorship to work in the UK will be considered alongside other applications but due to the salary range for this role not meeting the UKVI requirements, only applicants under certain circumstances may qualify for sponsorship for this role. Please refer to the details on the Skilled Worker visa pages to check if you are able to be paid below the [general threshold](#). Please indicate this in your application and proceed if you are able to meet the requirements.

Applicants who do not currently have the right to work in the UK will have to satisfy UK Visas & Immigration regulations before they can be appointed.

Further information about Sponsorship and eligibility to work in the UK, can be found on the [government immigration rules page](#).