

JOB DESCRIPTION



Job Title: ANH Academy Manager
Department: Population Health
Faculty/Central Service: Epidemiology and Population Health
Location: Keppel Street, London
Reports to: ANH Academy Director of Networks, Partnerships & Impact
Responsible for: Knowledge Translation Officer
Full Time/Part Time/Casual: Full-time
Grade: 6
Overall Purpose of the job: The ANH Academy Manager will be responsible for managing the efficient and effective delivery of activities across the Agriculture, Nutrition and Health Academy Science-Policy Platform. The role holder will work under the leadership of the ANH Director of Networks, Partnerships & Impact to operationalise the programme strategy for two of the three workstreams: Global Science Capability & Collaboration; and Knowledge Translation and Policy Uptake The ANH Academy Manager will be responsible for nurturing and growing the ANH Academy membership network (currently comprising 11,000 researchers, practitioners and policymakers); organising key ANH activities, including its major international conference, which rotates between Africa and Asia in a fully hybrid format; coordinating a wide range of capacity sharing initiatives – including curriculum enrichment training of trainers programmes and various training systems; convening science-policy dialogues; and facilitating the two-way transfer of knowledge, skills and capacity across all consortia partners. The role takes responsibility for delivering an innovative programme-wide communications strategy, including through the day to day running of all media channels. This will involve proactively generating and tailoring campaigns and content for web, print and social media, as well as managing workshops, meetings and other events that raise the programme's profile in different arenas. In addition to planning and managing content, the role holder will strengthen the ANH identity and brand in order to capitalize on any relevant external news or activities. The role will require someone with strong programmatic experience, demonstrable project and event management skills, alongside a proven ability to manage complex portfolios of work. The successful candidate must be able to work effectively and sensitively with a wide range of international partners across different cultural contexts, and be willing and able to travel overseas several times per year. The role requires a someone with a high degree of initiative, solid technical knowledge and political awareness of the agri-food systems, nutrition and health landscape, and strong associated communications skills. The key areas of the post are:

- Strategy implementation and monitoring
- Operational and events management
- Coordination of capacity sharing activities
- Stakeholder & committee management
- Implementing programme-wide communications
- Personnel management

General Information

The London School of Hygiene & Tropical Medicine (LSHTM) is one of the world's leading public health universities.

Our mission is to improve health and health equity in the UK and worldwide; working in partnership to achieve excellence in public and global health research, education and translation of knowledge into policy and practice.

Staff and students are committed to helping create a more healthy, sustainable and equitable world for everyone, because we believe our shared future depends on our shared health.

We embrace and value the diversity of our staff and student population and seek to promote equity, diversity and inclusion as essential elements in contribution to improving health worldwide. We believe that when people feel respected and included, they can be more creative, successful, and happier at work. While we have more work to do, we are committed to building an inclusive workplace, a community that everyone feels a part of, which is safe, respectful, supportive and enables all to reach their full potential.

To find out more please visit our [Introducing LSHTM page](#).

Our Values

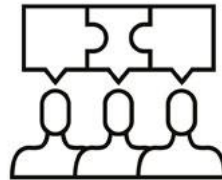
Our values establish how we aspire to achieve our mission both now and in the future - demonstrating what it means to work and study at LSHTM. Please visit our [LSHTM Values page](#) for further information.



**Act with
integrity**



**Embrace
difference**



**Work
together**



**Create
impact**

FACULTY/DEPARTMENT INFORMATION

The Faculty of Epidemiology & Population Health (EPH) houses a large group of epidemiologists, demographers, statisticians and nutritionists working on major issues of importance to public health provision in the UK and globally. EPH employs approximately 560 people in five research departments.

- Department of Infectious Disease Epidemiology & Dynamics
- Department of Infectious Disease Epidemiology & International Health
- Department of Medical Statistics, which includes the Clinical Trials Unit
- Department of Non-communicable Disease Epidemiology
- Department of Population Health

The Faculty has a postgraduate teaching programme including eleven intensive MSc courses: Epidemiology, Demography and Health, Medical Statistics, Health Data Science, Public Health for Development (jointly with Faculties of Infectious & Tropical Diseases and Public Health & Policy), Nutrition for Global Health, Global Mental Health (jointly with Kings College London, Institute of Psychiatry), Reproductive & Sexual Health Research, Sexual & Reproductive Health Policy and Practice (online), Veterinary Epidemiology (run jointly with the Royal Veterinary College) and Climate Change and Planetary Health. There are also two Distance Learning MSc courses: Epidemiology and Clinical Trials. The Faculty also has approximately 220 research students studying for an MPhil, PhD or DrPH degree.

The Dean of Faculty is Professor Elizabeth Allen.

Department of Population Health

The Department of Population Health aims to bring important benefits to global population health and health equity by generating, evaluating and disseminating effective interventions, treatments and policies. It is a centre of excellence in the determinants and consequences of population change.

Our research involves epidemiology, drug trials, complex intervention development and trials, demography, research on the mechanisms of disease, treatments and interventions, qualitative research and systematic reviews of evidence, and evidence to improve the [health and wellbeing of people with disabilities globally](#). We work on some of the largest public health issues in the world including: climate change and planetary health, Covid-19, demography, emergency care, global mental health, maternal, newborn and child health (MNCH), nutrition, non-communicable disease and sexual and reproductive health (SRH). The Department of Population Health has strong links with the [Malawi Epidemiology and Intervention Research Unit](#) (MEIRU), the MRC unit the Gambia, international agencies and a large network of overseas research collaborators.

The Head of Department is Professor Suneetha Kadiyala.

Agriculture, Nutrition and Health Science-Policy Platform

The ANH Academy Science-Policy Platform is a £20M five-year LSHTM-led consortium, co-funded by the Foreign, Commonwealth and Development Office (FCDO) and the Gates Foundation (BMGF). A global evidence platform accelerating actions towards equitable and just food systems for nutrition and

health, whilst confronting climate change and protecting nature, through interdisciplinary research, capability sharing and collaboration.

With four initial partners across Europe and North America, the ANH Academy Science-Policy Platform will expand in Year 1 through a competitive process to incorporate two additional multi-partner Regional Collaborative consortia comprising a minimum of six organisations in Africa or Asia. This will bring the total Platform partners to 9-10 institutions in approximately 8-10 countries.

Over the course of five years, through a broad range of ambitious interlinking activities and partnerships, the programme will leverage its vast network of 11,000 members in 160 countries to foster science-policy ecosystems and generate evidence-based policy impact at national and regional levels. To achieve this, the ANH Science-Policy Platform will produce robust action-oriented evidence, lead major capacity sharing initiatives, and convene high level policy dialogues in collaboration with academic institutions, civil society, multilateral agencies and governments.

Main Duties and Responsibilities

Strategy implementation and monitoring:

- Work with the ANH Academy Director of Networks, Partnerships & Impact to execute the programme-wide strategy under each workstream
- Develop, implement and monitor project management plans for each activity within the ANH Academy's global theory of change
- Continually monitor progress against activity milestones, reporting and course-correcting where necessary
- Delegate responsibility to and manage, sub-teams working to deliver specific activities
- Onboard the multi-partner Africa hubs: Including, to develop a system which groups similar staff across the programme consortia
- Participate in annual programme meetings. Present key updates on activity progress

Operational and events management:

- Lead on the organisation of all ANH Academy Week conference activities
- Coordinate the International Scientific Committee of Academy Week conferences, oversee abstract review and selection processes
- Chair the International Organising Committee of Academy Week conferences, and be the main point of contact for any events management companies based in Africa and/or Asia
- Work with the ANH Academy Director of Networks, Partnerships & Impact and Hub Directors to execute plans for external science-policy exchanges at global, regional, national and sub-national scales

Coordination of capacity sharing activities

- Manage the online infrastructure and timelines of capacity sharing resources and activities, including:
 - o Oversee the global curriculum enrichment initiative and training of trainer programme. Coordinate periodic updates of teaching modules and training workshops and coordinate processes for developing new content.
 - o Manage the ANH Mentoring Scheme. Develop application processes, lead the team in reviewing and matching submissions
 - o Coordinate the annual programme of learning lab workshops, designed and delivered by global experts
 - o Work with colleagues at Tufts University (and later, Africa Hubs) to continually expand the content and functionality of the SCANR web portal and Research Communities initiative
- Once onboarded, train Africa Hub on all capacity sharing activities in preparation for their regionalisation and ongoing shared leadership

Network, stakeholder & committee management:

- Manage the day to day running of the global ANH Academy network, comprised of 11,000+ researchers, practitioners and policymakers in 160 countries
- Develop and maintain systems to support and innovative activities that continually nurture and engage this diverse community in ways that are equitable and effective
- Manage several committees integral to the ANH Academy, including the expert Scientific Committee and Logistics Committee for its annual international conference (attended on average by 1000 global participants in person and online)
- Be the focal point for support to all policy responsive science & working groups

Implementing programme-wide communications

- Lead the delivery of the ANH communications strategy: proactively and reactively planning and executing communication campaigns and content
- Manage all aspects of the ANH Academy website, including ongoing development (with support of a professional developer), functionality updates, adding and modifying content
- Primary management of all social media accounts, including LinkedIn and Bluesky
- Work closely with the Knowledge Translation Officer to raise the profile of ANH Academy and the evidence and outputs produced through its myriad activities
- Lead all Communications elements of global team meetings, including training activities and updates
- Prepare presentation materials and talking points for team members speaking at high level events; be on standby to also speak at such events

Personnel management and consortia collaboration:

- Co-manage the Knowledge Translation Officer (G5)
- Manage a pool of 30+ volunteers each year involved in organising the ANH Academy Week conference
- Once onboarded, work closely with Hub teams to bring them up to speed on all programme activities in preparation for them to regionalise these in situ

Generic duties and responsibilities of all LSHTM employees

This job description reflects the present requirements of the post but may be altered at any time in the future as duties and responsibilities change and/or develop providing there is consultation with the post-holder.

The post-holder will carry out any other duties, tasks or responsibilities as reasonably requested by the line manager, Dean of Faculty, Head of Department or Head of Professional Service.

The post holder will be responsible and accountable for ensuring all LSHTM policies, procedures, regulations and employment legislative requirements are adhered to including equality and diversity and health and safety.

This job description is not a definitive or exhaustive list of responsibilities but identifies the key responsibilities and tasks of the post holder. The specific objectives of the post holder will be subject to review as part of the individual Performance and Development Review (PDR).

PERSON SPECIFICATION

This form lists the essential and desirable requirements needed by the post holder to be able to perform the job effectively.

Applicants will be shortlisted solely on the extent to which they meet these requirements.

Competency	Evidence	E / D
Education, Qualifications and Training	- Educated to at least degree level; - A Master's degree or equivalent experience in fields related to agriculture, nutrition, public health or international development. - Qualification in teaching and learning	E D D
Experience	- Substantial project management experience in academic/university/NGO environments - Proven experience of working with a range of high-level international partners, ideally across Africa and/or Asia - Demonstrable successful experience in proactively developing and delivering communications strategies, including managing and growing social media account, websites, copywriting and editing - Experience of leading or contributing to the design and management of largescale events, ideally in the research and/or policy domain. Including where possible, the coordination of scientific and logistics committees - Experience in using finance and procurement systems	E E E D

	• Experience of managing and nurturing professional networks or communities of practice • Proven experience of presenting complex information effectively and accessibly to a range of audiences • Experience in managing staff and/or volunteers • Experience in designing and/or delivering capacity development/sharing programmes	D D E E
Knowledge	• Proven knowledge of food systems research, practice and policy • Proven knowledge of political, ethical and equity issues surrounding international development • A strong working knowledge of communications tools and platforms	E D E
General	• Exceptional interpersonal skills, including a proven ability to establish and maintain effective and friendly working relationships with people at all levels and from various institutions, countries and cultures; including an ability to work in co-productive manner • Creative thinking, with the motivation and imagination to come up with new ideas for further development among a wider team • Willingness to travel internationally for work on average 2-3 times a year	E E E

E-Essential: Requirement without which the job could not be done

D-Desirable: Requirements that would enable the candidate to perform the job well

Date compiled: October 2025

Salary and Conditions of Appointment

The post is fixed term until 30 April 2029 and full-time 35 hours per week, 1 FTE. The post is funded by Gates Foundation and the Foreign, Commonwealth and Development Office (FCDO) and is available from 01 January 2026. The salary will be on the LSHTM salary scale, Grade 6 scale in the range £45,728 - £51,872 per annum pro rata (inclusive of London Weighting).

The post will be subject to the LSHTM terms and conditions of service. Annual leave entitlement is 30 working days per year, pro rata for part-time staff. In addition to this there are discretionary "Wellbeing Days." Membership of the Pension Scheme is available.

LSHTM has a Hybrid Working Framework, which alongside agreed service requirements, enables teams to work more flexibly (if the role allows), promoting a greater wellbeing and work/life balance.

Application Process

Applications should be made on-line via our [jobs website](#). Applications should also include the names and email contacts of 2 referees who can be contacted immediately if appointed. Online applications will be accepted by the automated system until 10pm of the closing date. We regret that late applications cannot be accepted. Any queries regarding the application process may be addressed to jobs@lshtm.ac.uk.

The supporting statement section should set out how your qualifications, experience and training meet each of the selection criteria. Please provide one or more paragraphs addressing each criterion. The supporting statement is an essential part of the selection process and thus a failure to provide this information will mean that the application will not be considered. An answer to any of the criteria such as "Please see attached CV", "Yes" or "No" will not be considered acceptable and will not be scored.

Please note that if you are shortlisted and are unable to attend on the interview date it may not be possible to offer you an alternative date.

Asylum and Immigration Statement

LSHTM will comply with current UKVI legislation, which requires all employees to provide documentary evidence of their legal right to work in this country prior to commencing employment. Candidates will be required to email a copy of their passport (and visa if applicable) to HR prior to their interview and if appointed will be asked to bring the original documents in to be copied and verified before their start date.

This role does not meet the minimum job classification, skill level, salary or qualification requirements set by UKVI to enable sponsorship under the skilled worker route. Therefore, we cannot progress applications from candidates who require sponsorship to work in the UK.