**ISSF3 LSHTM FELLOWSHIPS PROJECT FORM**

|  |
| --- |
| **SCHEME AIMS & ASSESMENT CRITERIA**  These Fellowships aim to support the recruitment, career progression and retention of outstanding post-doctoral researchers. The scheme is designed to support researchers in preparing external mid-career fellowship applications to advance their careers. LSHTM Fellows will be expected to undertake a programme of research to underpin highly competitive bids for external funding, which are to be submitted during the fellowship period. The post is therefore funded for an initial period of 12 months and will be extended for a further 6 months subject to satisfactory progress against agreed milestones within the initial 12 month period. The LSHTM Fellowships also offer up to £10,000 flexible research funding and a place on the School’s Pathway to Academic Leadership Programme.  Applicants will be shortlisted on the extent to which they meet the below person specification, with all criteria being essential.   * A PhD in a relevant subject plus significant postdoctoral research experience with evidence of productivity across past appointment(s). * Supported by a LSHTM Professor who has agreed to act as line manager, if successful. * Highly motivated individual with clear evidence of dedication to a research career. * A competitive record of research outputs commensurate with the research area and career stage, with evidence of taking leading roles in research that has impact on academic disciplines and/or more widely. Normally, a significant proportion of publications should be first authorships. * Demonstrable potential for future research leadership and independence, with appropriate career plans. * Specific and suitable plans for external fellowship proposal(s) to be submitted during the period of the Fellowship. * A high quality research project proposal that is novel and feasible. * Relevance of the project to the [strategic priorities](https://www.lshtm.ac.uk/aboutus/introducing/mission) of the School.   **ADDITIONAL INFORMATION & SUPPORT**  Please ensure that you have read the LSHTM Fellowships application guidance. All sections of this project form are mandatory and should be completed. Queries regarding the Fellowships should be directed to the Strategic Research Office via [issf@lshtm.ac.uk](mailto:issf@lshtm.ac.uk); those regarding the application process may be addressed to [jobs@lshtm.ac.uk](mailto:jobs@lshtm.ac.uk).  Please note that this scheme is administered by the Strategic Research Office (SRO). For this reason, the SRO will be unable to provide the individual support it offers for external funding bids. |

|  |  |
| --- | --- |
| **1. APPLICANT DETAILS** | |
| 1.1 Name |  |

|  |
| --- |
| **2. PERSONAL CASE FOR FUNDING** |
| 2.1 Please provide a personal statement outlining your motivation in applying for this Fellowship at this stage in your career and why the School should invest in you and your career. (up to 300 words) |
|  |
| 2.2 Please outline your academic career to date, including any major research achievements and leadership experience. (up to 300 words) |
|  |
| 2.3 Please summarise your research vision and career plans for the next 5 years. Through this, you should indicate how you plan to establish your independence and develop a research team. (up to 300 words) |
|  |

|  |  |
| --- | --- |
| **3. PROJECT DETAILS** | |
| 3.1 Project title |  |
| 3.2 Start date (dd/mm/yyyy) | *\_\_\_/\_\_\_/\_\_\_\_\_*  *The earliest possible start date is April 2018. Successful candidates will be expected to commence work as soon as possible, with allowances for notice periods.* |
| 3.3 Lay summary  (up to 250 words)  *Summaries of funded projects may be made public.* |  |
| 3.4 Research proposal (up to 1000 words; excluding figures, tables and references)  *Please ensure that you address what you want do with the grant, why it is important and novel, and how you will do it.* | |
| **Aims & Objectives:**  **Background & Importance:**  **Methods & Data:**  **Proposed timeline of work:**  **References:** | |

|  |  |
| --- | --- |
| **4. STRATEGIC CASE FOR FUNDING** | |
| 4.1 How will this project build on your existing research and lead to securing onward funding? (up to 200 words) |  |
| 4.2 What are the expected outputs from this fellowship, including onward funding applications? (up to 200 words) | *Please state timescales; for funding applications, you should indicate specific calls. If applicable, you should also indicate the outcome(s) of any previous mid-career Fellowship application(s) (e.g. invited to interview).* |
| 4.3 How is this project different from the research work you are currently doing? (up to 200 words) |  |
| 4.4 How does the project fit with the School’s [strategic priorities](https://www.lshtm.ac.uk/aboutus/introducing/mission)? (up to 200 words) |  |
| 4.5 Have you previously received LSHTM ISSF funding? | Yes / No  *If yes, give details of the award(s) and indicate any resulting outputs.* |
| 4.6 Do you have any pending funding applications? | Yes / No  *If yes, give details of the scheme(s), amount applied for and anticipated outcome announcement date.* |

|  |  |
| --- | --- |
| **5. RESEARCH SUPPORT COSTS** | |
| *Direct costs only. The maximum overall research support for the fellowships is £10,000. Please note that this amount is considered insufficient to support a programme of animal research or extensive field work. Projects involving these will only be considered in exceptional circumstances and should be discussed with the Strategic Research Office (*[*issf@lshtm.ac.uk*](mailto:issf@lshtm.ac.uk)*) in advance.*   |  |  |  | | --- | --- | --- | | Description | Type of expenditure | Cost (£) | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  | TOTAL |  | | |
| 6.2 Justification  (up to 250 words) |  |

|  |  |
| --- | --- |
| **6. ETHICS APPROVALS** | |
| 7.1 Does the project require ethical review? | Yes / No  *If yes, please indicate whether the necessary approvals are already in place.* |
| 7.2 Does the project involve the use of animals? | Yes / No  *If yes, please indicate whether the necessary approvals are already in place.* |

|  |  |
| --- | --- |
| **7. FELLOWSHIP LINE MANAGER**  *You must identify a line manager for the period of the fellowship who is a tenured professor at the School. Their role will be to assess your progress and capability, identifying areas for additional training and advise on the research undertaken during the period of the fellowship.* | |
| 2.1 Name |  |
| 2.2 Position |  |
| 2.3 Department |  |
| 2.4 Faculty |  |
| 2.5 Fellowship line manager statement (up to 300 words)  *Please cover the candidate’s standing, ability, future prospects, and research environment (during fellowship period).* | |
|  | |

|  |  |
| --- | --- |
| **8. AUTHORISATION** | |
| *I confirm that the information in this form is accurate. I have reviewed the terms and conditions of this award and confirm that I will comply with these if successful.* | |
| Applicant | Name:  Signature:  Date: |
| *I support this application and confirm that the information in this form is accurate. If successful, I agree to host the applicant, advise on the research undertaken during the fellowship period and act as their line manager – assessing the Fellow’s progress and capability and identifying areas for additional training.* | |
| Fellowship Line Manager | Name:  Signature:  Date: |

|  |
| --- |
| **TERMS & CONDITIONS OF AWARD**  Wellcome’s [standard conditions of award](https://wellcome.ac.uk/sites/default/files/Cond%2009%2016.pdf) apply to all ISSF3 awards. Additional to these, the below conditions will be part of the award letter. Where there is a conflict between the Wellcome grant conditions and the award letter, the provisions of the award letter will take precedence.   * The post is funded for an initial period of 12 months and will be extended for a further 6 months subject to satisfactory progress against agreed milestones within the initial 12 month period. Grantholders are required to submit at least one application for a mid-career fellowship or equivalent award within the first 12 months of the fellowship period, with the contract extension for the remaining 6 months of the award being contingent on this. * The first point of contact for all grant management and reporting for this award is the Strategic Research Office (SRO).   *Grant Management*   * The Grant Activities must be started by the award start date indicated in the project form (section 2.2). Grant activities must be completed, and award monies spent, within 18 months of the award start date. Approval must be sought from the SRO in advance for any deviations from these timings. * The SRO reserves the right to monitor spend against Grant cost codes over the award period and query any underspends.   *Reporting*   * Grantholders are required to meet with the SRO every 6 months to discuss the progress of their research and any support needs for external fellowship bids. * Grantholders are required to and submit an End of Grant Report to the Strategic Research Office within 3 months of the end of the award. A template will be provided. * Grantholders are requested to inform the SRO of any major outputs stemming directly from this award occurring following the submission of the End of Grant Report. |