

RESEARCH ASSISTANT



Job Title:	Research Assistant
Department:	Infectious Disease Epidemiology
Faculty:	Epidemiology and Population Health
Location:	Keppel Street, London
FTE:	1.0
Grade:	G5
Accountable to:	Principal Investigators (PIs) (Oona Campbell & Elizabeth Brickley)
Job Summary:	<p>We are seeking to appoint a Research Assistant with an MSc degree in a multidisciplinary public health course (e.g., Control of Infectious Diseases, Epidemiology, or Public Health) either awarded or imminent or equivalent training and relevant experience in epidemiology and advanced statistical methods.</p> <p>The role will support two project teams: (i) the MOMENTUM Project (0.5 FTE) and (ii) the Health Equity Action Lab (0.5 FTE).</p> <p>For the work on the MOMENTUM project, the RA will be expected to support the PI and the project team with the completion of deliverables including progress reports, research briefs, publications, PowerPoint presentations.</p> <p>For the work with the Health Equity Action Lab, the Research Assistant will be expected to have a familiarity with social and environmental determinants of health and contribute to the preparation of reports and academic publications.</p> <p>It is essential that the candidate has experience from working on research data from LMICs and desirable to have working knowledge of French language. Evidence of successful international collaborations and a commitment to equality, diversity, and inclusion would be desirable.</p>

General Information

The London School of Hygiene & Tropical Medicine

The London School of Hygiene & Tropical Medicine (LSHTM) is renowned for its research, postgraduate studies and continuing education in public and global health.

Our mission is to improve health and health equity in the UK and worldwide; working in partnership to achieve excellence in public and global health research, education and translation of knowledge into policy and practice.

We embrace and value the diversity of our staff and student population and seek to promote equity, diversity and inclusion as essential elements in contribution to improving health worldwide. We believe that when people feel respected and included, they can be more creative, successful, and happier at work. While we have more work to do, we are committed to building an inclusive workplace, a community that everyone feels a part of, which is safe, respectful, supportive and enables all to reach their full potential.

History

Founded in 1899 at the London Docks, LSHTM is now based in Bloomsbury, where it has two main sites at Keppel Street and Tavistock Place, and additional sites in The Gambia and Uganda. Today, our staff, students and alumni work in government, academia, international agencies and health services across the world.

Research

Research income has grown to more than £180 million per year from national and international funding sources including UK government and research councils, the European Union, the Wellcome Trust, Gates Foundation and other philanthropic sources.

Our diverse research talents, skills and experience underpin our position as a leader in public and global health. These range from the molecular to the global, the theoretical to the applied, the analytical to the political. Our staff are conducting research in more than 100 countries.

Staff community

We have 3,300 staff based all around the world with core hubs in London and at the MRC Units in The Gambia and Uganda, which joined LSHTM in February 2018. Our outstanding, diverse and committed staff make an impact where it is most needed - deploying research in real time in response to crises, developing innovative programmes for major health threats, or training the next generations of public and global health leaders and researchers.

Partnerships

Working in partnership is central to achieving our mission. Our strategic collaborations in the UK and across high-, middle- and low-income countries deliver health and socioeconomic benefits across the world, especially in the most disadvantaged communities.

LSHTM is also a member of the M8 Alliance of Academic Health Centers, Universities and National Academies, the Association of Schools of Public Health in the European Region, and the Consortium of Universities for Global Health.

Education

We deliver research-led educational programmes to future health leaders, managers and researchers across the world. We have more than 1,200 face-to-face Master's and Doctoral students, 3,000 studying by distance learning, and 1,000 each year on short courses and continuous professional development. Our free online courses are studied by more than 270,000 participants globally.

Excellence in research and education

We perform strongly in various global university league tables. In the Shanghai Ranking's Global Ranking of Academic Subjects 2020 we placed 3rd in public health (1st in the UK). In the 2020 CWTS Leiden Ranking LSHTM is ranked the UK's top university for the proportion of academic research with women listed as authors, and third in Europe for publishing open access research.

In the US News Best Global Universities Ranking 2021, we ranked 3rd in the world for public, environmental & occupational health, 4th in the world for infectious diseases, 11th in the world for social sciences & public health, and 12th best University in the UK overall. We ranked 27th for medicine in the 2019 QS World University Rankings.

In 2017, the inaugural Center for World University Rankings by Subject placed LSHTM first in the world for tropical medicine research, second for parasitology and

seventh for infectious diseases, public, environment and occupational health, and social sciences and biomedical.

LSHTM was named University of the Year 2016 by Times Higher Education and awarded a Queen's Anniversary Prize for Higher and Further Education in 2017 in recognition of our response to the 2014 Ebola epidemic in West Africa. LSHTM does not appear in the Times Higher Education World University Rankings as universities are excluded if they do not teach undergraduates.

We seek to foster and sustain a creative and supportive working environment based upon an ethos of respect and rigorous scientific enquiry. We embrace and value the diversity of our staff and student population and seek to promote equality as an essential element in contribution to improving health worldwide.

LSHTM is one of around 20 specialist institutions that receive institution specific funding from the Office for Students (OfS). This funding recognises the additional costs that LSHTM incurs because of its unique range of teaching, specialist facilities, and the scale of its contributions to national and international agencies.

Faculty Information

The Faculty of Epidemiology & Population Health (EPH) houses a large group of epidemiologists, demographers, statisticians and nutritionists working on issues of major public health importance in the UK and globally. EPH has approximately 400 staff members organised into four research departments.

- Department of Infectious Disease Epidemiology
- Department of Medical Statistics
- Department of Non-communicable Disease Epidemiology
- Department of Population Health

The Faculty has a teaching programme consisting of ten MSc courses: Epidemiology, Demography and Health, Medical Statistics, Public Health for Development (run jointly with the Faculties of Infectious & Tropical Diseases and Public Health & Policy), Nutrition for Global Health, Reproductive & Sexual Health Research, Veterinary Epidemiology (run jointly with the Royal Veterinary College), Global Mental Health (run jointly with Kings College London - Institute of Psychiatry) and the Distance Learning courses in Epidemiology, Clinical Trials and Demography in Health. The Faculty also has approximately 120 research students studying for an MPhil, PhD or DrPH degree.

The Dean of Faculty is Professor Elizabeth Allen.

Department of Infectious Disease Epidemiology (IDE)

The Department of Infectious Disease Epidemiology conducts research on the epidemiology and control of infectious diseases of public health importance. Work is carried out in low-, middle- and high-income countries, including the United Kingdom, in close collaboration with partners in each country. The Department has groups working on maternal, neonatal and child health; international statistics and epidemiology; vaccines, outbreaks and humanitarian crises; and modelling. Research methods include ecological studies of variations in disease frequency in different populations, observational case-control and cohort studies to define risk factors for disease, randomized controlled trials to evaluate the effectiveness of individual- and community-level interventions, and mathematical models to project the impact of public health interventions.

The Department Head is Professor Mark Jit.

The projects

MOMENTUM Safe Surgery in Family Planning and Obstetrics works to prevent future and current pregnancy-related mortality and morbidity by promoting awareness of, equitable access to, and high-quality of care for voluntary and consented safe surgeries: Caesarean delivery, fistula repair, childbirth-related hysterectomy, long-acting reversible contraception, and permanent voluntary family planning methods.

<https://usaidmomentum.org/about/projects/>

The Health Equity Action Lab has a mission of conducting community-engaged, policy-relevant research to improve health equity. The postholder will be expected to contribute to the group's research focused on health inequalities in Brazil. Using nation-wide

electronic health and social records routinely collected in Brazil, the project the Research Assistant will contribute to will investigate the social and environmental determinants of health. www.healthequityactionlab.org

The portfolio of duties outlined below will vary in accordance with the detailed expectations of the role (attached), which may be varied from time to time, and agreed at your annual Performance and Development Review (PDR).

Job Description

Main Activities and Responsibilities

Knowledge Generation

1. To undertake high quality research as directed by your line manager, including contributing to drafting grant proposals and peer-reviewed and other outputs, and evaluating teaching practice;
2. To support the administration of projects linked to your employment, helping ensure compliance with good practice in relation to the conduct of research, the ethics policy, and other relevant School policies;
3. To attend online or in-person MOMENTUM and Health Equity Action Lab project meetings and keep track of deliverables
4. Work with the PIs and the project teams to assist with the completion of deliverables including progress reports, research briefs, publications and PowerPoint presentations

Education

1. To participate in some aspects of the School's Education Programme or educational outreach activities;
2. Assist with capacity building workshops

Internal Contribution

1. To undertake activities that support the Department, Faculty, MRC Unit or the School;
2. To reflect LSHTM's EDI goals in your work and behaviour;
3. To participate in the School's PDR process;
4. Attend MNHG meetings

External Contribution

1. To demonstrate good external citizenship by supporting the external academic and practice communities;

Professional Development and Training

1. To keep up-to-date with the latest research / thinking in your academic field and with changes to pedagogic practice within the School and more generally;
2. For lab-based disciplines: where the length and nature of the position permits, to apply for and, if accepted, undertake a doctoral degree (if not already acquired);
3. To undertake and successfully complete the mandatory training required by the School as appropriate to the role;
4. Undertake self-directed learning to better perform tasks (i.e. TED sessions on Excel graphs)

General

All academic staff are free within the law to question and test received wisdom, and put forward new ideas and controversial or unpopular opinions, to enable the School to engage in research and promote learning to the highest possible standards.

All staff at LSHTM are also expected to:

1. Act at all times in the School's best interests;
2. Treat School staff, students and visitors with courtesy and respect at all times;
3. Comply fully with School policies, procedures and administrative processes relevant to the role;
4. Uphold and support the School's values (as set out in the School Strategy);
5. Act as ambassadors for the School when hosting visitors or attending external events;

The above list of duties is not exclusive or exhaustive and the role holder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the role.

Role descriptions should be regularly reviewed to ensure they are an accurate representation of the role.

Person Specification

This form lists the essential and desirable requirements needed by the post holder to be able to perform the job effectively.

Applicants will be shortlisted solely on the extent to which they meet these requirements.

Essential criteria:

1. MSc degree in a multidisciplinary public health course (e.g. Control of Infectious Diseases, Epidemiology, or Public Health) either awarded or imminent or equivalent training.
2. Relevant experience in epidemiology and advanced statistical methods.
3. Evidence of good organisational skills, including effective time management.
4. Proven ability to work independently, as well as collaboratively as part of a research team.
5. Evidence of excellent interpersonal skills, including the ability to communicate effectively both orally and in writing
6. Proven ability to synthesise research information and prepare PowerPoint presentations
7. Relevant computer/analytical skills (Stata, Microsoft Office)
8. Experience working on data from low- or middle-income countries.

Desirable Criteria

1. Some experience of teaching
2. French language
3. Evidence of successful international collaborations
4. Evidence of commitment to equality, diversity, and inclusion

Salary and Conditions of Appointment

The post is full-time, 1.0 FTE, fixed-term and available from 1 January 2023 until 31 October 2023, with the possibility for extension.

The salary will be on the Academic Pathway salary scale Grade 5 in the range £36,438-£41,829 per annum (inclusive of London Weighting). The post will be subject to the LSHTM terms and conditions of service. Annual leave entitlement is 30 working days per year, pro rata for part time staff. In addition to this there are discretionary "Wellbeing Days". Membership of the Pension Scheme is available. The post is based in London.

Applications should be made on-line via our website at <http://jobs.lshtm.ac.uk>. Online applications will be accepted by the automated system until 10pm of the closing date. Any queries regarding the application process may be addressed to jobs@lshtm.ac.uk. Please quote EPH-IDE-2022-48.

The supporting statement section should set out how your qualifications, experience and training meet **each** of the selection criteria. Please provide one or more paragraphs addressing each criterion. The supporting statement is an essential part of the selection process and thus a failure to provide this information will mean that the application will not be considered. An answer to any of the criteria such as "Please see attached CV" will not be considered acceptable.

Please note that if you are shortlisted and are unable to attend on the interview date it may not be possible to offer you an alternative date.

Asylum and Immigration Statement

The School will comply with current UKVI legislation, which requires all employees to provide documentary evidence of their legal right to work in this country prior to commencing employment. Candidates will be required to email a copy of their passport (and visa if applicable) to HR prior to their interview and if appointed will be asked to bring the original documents in to be copied and verified before their start date.

Applications from candidates who require sponsorship to work in the UK will be considered alongside other applications. Applicants who do not currently have the right to work in the UK will have to satisfy UK Visas & Immigration regulations before they can be appointed.

Further information about Sponsorship and eligibility to work in the UK, can be found at: <https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-skilled-worker>

Academic Expectations: Research Assistant

Examples of expected types of activities are listed; the selection of activities will vary from year to year and not all activities in each category would necessarily be done in any one year. The statement in each shaded heading summarises the general expectations for contributions in each category. Research Assistants employed on research projects will be expected to focus on Knowledge Generation, in accordance with their job description, but some activity in other areas is required and will support career progression. Research Assistants predominantly employed to support Education will be expected to have more limited contribution to Knowledge Generation, again as reflected in their job description.

Knowledge generation: High quality support for, and contribution to, knowledge generation

Research and scholarship

- Undertaking research, as directed by line manager
- Contributions to funding applications including supporting more senior staff in completing applications
- Contributing to peer-reviewed and other research outputs as expected by the subject area/discipline in terms of types of output
- Poster/oral presentations at conferences
- Social media contributions such as twitter, blogs, web-based media or webinars

Reflective practice and critical enquiry (RPaCE)

- Participating in RPaCE
- Disseminating learning and experiences through presentations to colleagues

Doctoral degree supervision

- None expected though involvement in advisory activities/roles or provision of practical skills training is encouraged where relevant

Research management, leadership and support

- Effective management of own time and activities
- Supporting the administration of projects he/she is employed on, eg taking meeting minutes

Professional development

- Appropriate courses and other development activities, referenced to RDF
- Especially for lab-based disciplines: where the length, nature and funding source of the position permit, to apply for and, if accepted, undertake a doctoral degree (if not already acquired).

<i>Education: Participation in educational activities¹</i>
<p><i>Teaching and assessment</i></p> <ul style="list-style-type: none"> • Participation in some aspects of the School's Education Programme or education outreach activities e.g. contributions to taught courses, research methods training, mentoring school pupils on outreach programmes <p><i>Educational development and innovation</i></p> <ul style="list-style-type: none"> • Contributions to educational innovations or developments, e.g. helping to update the content or delivery of a course or module <p><i>Educational leadership and management</i></p> <ul style="list-style-type: none"> • None expected <p><i>Professional development</i></p> <ul style="list-style-type: none"> • Formal study/training and/or other activities that develop educational knowledge and expertise, referenced to UKPSF; working towards Associate Fellow HEA
<i>Internal contribution: Support to the academic environment in the Department or beyond</i>
<p><i>Internal citizenship including contributing to supportive academic environment</i></p> <ul style="list-style-type: none"> • Supporting Department/Faculty/Centre/School events or special interest groups; organising seminars/lab meetings/journal clubs; group or departmental social organising; support to EDI activities including Athena Swan; support to external partnerships <p><i>General leadership and management roles</i></p> <ul style="list-style-type: none"> • None expected
<i>External contribution: Support to the external academic community</i>
<p><i>External citizenship</i></p> <ul style="list-style-type: none"> • Involvement in journal or book reviews, if opportunities arise • Sharing examples of good practice (e.g. contributing to discipline-specific interest group or professional bodies) <p><i>Knowledge translation and enterprise: not expected but options include</i></p> <ul style="list-style-type: none"> • Collection of evidence of research impact for impact case studies (e.g. policy records, correspondence with policy makers, media highlights) • Engagement with policy/practice/industry/NGO communities and with the general public

¹ it is accepted that some RA roles and/or funding make it difficult to give time to Educational activities, but some degree of engagement is encouraged