

Role Description: Chair of Council at the London School of Hygiene & Tropical Medicine

LONDON
SCHOOL of
HYGIENE
& TROPICAL
MEDICINE



120 YEARS
of HEALTH INNOVATION
1899~2019

www.lshtm.ac.uk

About Us

The London School of Hygiene & Tropical Medicine (LSHTM) is a world-leading centre for research and postgraduate education in public and global health.

Founded in 1899, LSHTM has grown significantly in recent years. We have more than 3,000 staff based all around the world with core hubs in London and at the Medical Research Council Units in The Gambia and Uganda, which joined LSHTM in February 2018. Our staff are conducting research in more than 100 countries.

LSHTM has experienced a significant period of growth over the past five years. Our research income has more than doubled, from £85.7 million in 2014 to more than £180 million in 2018 from national and international funding sources including UK government and research councils, the European Union, the Wellcome Trust, Gates Foundation and other philanthropic sources.

Our diverse research talents, skills and experience, underpin our position as a leader in public and global health. These range from the molecular to the global, the theoretical to the applied, the analytical to the political.

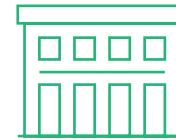
Our outstanding, diverse and committed staff and alumni make an impact where it is most needed – deploying research in real time in response to crises, developing innovative programmes for major health threats, or training the next generations of public and global health leaders and researchers.

Working in partnership is central to achieving our mission. Our strategic collaborations in the UK and across high-, middle- and low-income countries deliver health and socioeconomic benefits across the world, especially in the most disadvantaged communities.



3,000+

staff based all around
the world



University of the Year
Times Higher Education

2016



55,000+

participants globally for our
free online courses



Research in more than

100

countries



£180M

research income
in 2018



1st

in Europe for research
impact in sciences

(2019 CWTS Leiden Ranking)

LSHTM is also a member of the M8 Alliance of Academic Health Centres, Universities and National Academies, the Association of Schools of Public Health in the European Region, and the Consortium of Universities for Global Health.

We deliver research-led educational programmes to future health leaders, managers and researchers across the world. We have more than 1,000 face-to-face Master's and Doctoral students, 3,000 studying by distance learning, and 1,000 each year on short courses and continuous professional development. Our free online courses are studied by more than 55,000 participants globally.

LSHTM performs strongly in various global university league tables. In the 2019 CWTS Leiden Ranking, LSHTM is the UK's top university for the proportion of academic research with women listed as authors, first in Europe for publishing open access research, and first in Europe and eighth in the world for research impact in sciences (for the proportion of its total publications ranking in the top 10% of most cited research).

In the US News Best Global Universities Ranking 2019, we ranked ninth in the UK overall and 13th in the world in the fields of social sciences and public health. We ranked 27th for medicine in the 2019 QS World University Rankings. In the 2018 Shanghai World Ranking we placed 151-200 overall, and ranked 3rd in public health, 40th in clinical medicine, and 76th in human biology.

In 2017, the inaugural Centre for World University Rankings by Subject placed LSHTM first in the world for tropical medicine research, second for parasitology and seventh for infectious diseases, public, environment and occupational health and social sciences and biomedical.

LSHTM was named University of the Year 2016 by Times Higher Education and awarded a Queen's Anniversary Prize for Higher and Further Education in 2017 in recognition of our response to the 2014 Ebola epidemic in West Africa. (LSHTM does not appear in the Times Higher Education World University Rankings as universities are excluded if they do not teach undergraduates).

We seek to foster and sustain a creative and supportive working environment based upon an ethos of respect and rigorous scientific enquiry. We embrace and value the diversity of our staff and student population and seek to promote equality as an essential element in contribution to improving health worldwide.

LSHTM is one of around 20 specialist institutions that receive institution specific funding from the Office for Students (OfS). This funding recognises the additional costs that LSHTM incurs because of its unique range of teaching, specialist facilities, and the scale of its contributions to national and international agencies.



Dr Tedros Adhanom Ghebreyesus with LSHTM students on his first trip to the UK as WHO Director-General in July 2017. He looked back upon his time studying at LSHTM and discussed his vision to address the world's complex and changing health challenges.

Mission and Strategy

Our mission is to improve health and health equity in the UK and worldwide; working in partnership to achieve excellence in public and global health research, education and translation of knowledge into policy and practice.

The [LSHTM Strategy 2017–2022](#) outlines how LSHTM will address global and public health challenges through:

1. High-quality, Relevant Research
2. High-quality Education
3. Talented, Diverse & Inclusive Staff & Student Community
4. Strong Partnerships
5. Innovation & Engagement

Corporate Governance

LSHTM was established in 1899 and is incorporated under a Royal Charter granted in 1924. Following approval by the Privy Council, a Supplemental Charter came into effect in March 2009. The Charter establishes its Council as the “supreme governing body” of LSHTM.

The Council is responsible for the strategic direction of LSHTM and approves major developments and receives regular reports from Executive Officers on the operations of its business, in accordance with the Financial Memorandum between LSHTM and the Office for Students (OfS).

Council is also responsible for its governance, control and supervision in accordance with the LSHTM’s Charter and relevant external regulations. These external requirements are set out in the Financial Memorandum between LSHTM and the OfS.

Council comprises a majority of lay members, as well as staff members and a student member. The roles of Chair and Deputy Chair of the Council are separated from the role of LSHTM’s Chief Executive, the Director.

Council meets four times a year and has several committees, including the:

- Finance & Development Committee
- Audit & Risk Committee
- People Committee
- Remuneration Committee
- Nominations Committee

Council delegates a number of functions to these committees which are formally constituted with terms of reference and include members of Council. Each of these committees is chaired by a non-staff member of Council. Council members also serve on a number of other School bodies, including specialist sub-committees for investments, estates and commercialisation.

Role of the Chair of Council

The Chair is responsible to LSHTM’s stakeholders for the leadership of Council and ultimately for its effectiveness. The Chair will ensure that Council fulfils its responsibilities for the strategic oversight and direction setting of LSHTM, and for its governance, control and supervision in accordance with the LSHTM’s Charter and relevant external regulations.

The Chair will act in the best interests of LSHTM, having regard to all relevant stakeholders. In fulfilling the role, the Chair should at all times ensure their conduct is in accordance with the seven principles of public life established by the Nolan Committee.

The Chair should ensure that members of Council adopt these same standards, and work together effectively to fulfil their collective responsibility to LSHTM and its stakeholders.

This is an exciting opportunity to join LSHTM at a time when the external environment is unpredictable, complex and highly competitive. The continuing need to innovate, develop new and pioneering approaches across our key activities and diversify income streams is increasingly important in order to maintain and build on our excellent reputation and performance.



LSHTM's Keppel Street building in Bloomsbury, London.



LSHTM Director, Peter Piot, and His Royal Highness Prince Harry during a visit to LSHTM in July 2017. Prince Harry united global HIV/AIDS leaders during his visit and secured pledges that will ensure young people are given a voice when forming future research and policies.

Credit: Getty Images/
Chris Jackson

Responsibilities of the Chair

- To lead Council members so as to meet the collective Primary Responsibilities of Council and fulfil their role as charity trustees;
- To lead Council so that it fulfils its obligation to ensure that LSHTM is run in accordance with the decisions of Council, LSHTM's Charter, Statutes & Ordinances and relevant legislation;
- To ensure that Council conducts itself in accordance with accepted standards of behaviour in public life drawn up by the Committee on Standards in Public Life – i.e. Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership;
- To encourage all Council members to work together effectively as a team, contributing their skills and expertise as appropriate and ensure that there is satisfactory challenge to major proposals;
- To advise and mentor LSHTM's Director, setting annual key performance objectives, undertaking the annual performance appraisal and meeting regularly to discuss and provide direction on matters of strategic importance;
- To foster relationships founded on mutual respect and open communication between independent Council members and the Executive. Ensure that independent Council members do not become involved in the day to day executive management of LSHTM;
- To ensure the performance of the Council as a whole is reviewed regularly and the learning points implemented;

- To ensure that there is an orderly succession of members of Council and that the recruitment process focuses on the skills and expertise that are required and with a view to ensuring that the LSHTM's commitment to equality and diversity is fulfilled in respect of the membership of Council;
- To approve the Council agenda. This should be focused on Council's primary responsibilities. The Chair will liaise with the Secretary & Registrar and the Director on the drafting of supporting papers to ensure a timely flow of high-quality information;
- To ensure that the business is covered efficiently and effectively in Council meetings. Liaise with the Secretary & Registrar on the planning and chairing of these meetings;
- To approve the unconfirmed Council minutes prior to their presentation to Council for approval and ensure that Council decisions are acted on;
- To exercise powers delegated to the Chair of Council by Council;
- To play a role in championing philanthropy at LSHTM;
- To act as an ambassador for LSHTM – working closely with the Director, supporting the Director in this capacity including with fundraising;
- To represent LSHTM's Council at functions, meetings and in the press and broadcasting media, in line with the institution's agreed media strategy; and
- To undertake such ceremonial duties as may be required.



Andrew Bastawrous using the Peek device to examine a Kenyan woman's eyesight.
Credit: Rolex/Joan Bardeletti



Mary Cameron studying bed bugs in the lab.
Credit: Christian Sinibaldi

The person

The Chair will have a strong personal commitment to the mission and objectives of LSHTM.

Knowledge and Experience

- Significant experience of operating at a senior strategic leadership level
- Significant international experience and knowledge
- Exceptional skills of networking, influencing and advocacy
- Experience of shaping and negotiating institutional change, through effective collaboration with partners and stakeholders
- Successful track record of achievement throughout career
- Experience of mentoring senior individuals
- Political awareness
- Awareness and interest in the challenges and opportunities in one or more of the following is desirable (though not essential); Higher Education, Healthcare Outcomes, Global Public Health or Science & Medical Research

Skills and Attributes

- Strong leadership skills
- Acute strategic awareness with a proven ability to make impactful decisions
- Exhibit strong inter-personal and relationship building abilities and be comfortable in an ambassadorial role
- Demonstrate tact and diplomacy, with the ability to listen and engage effectively
- Strong networking capabilities that can be utilised for the benefit of LSHTM
- Ability to foster and promote a collaborative team environment

Time Commitment

The nature of the role requires a commitment of time which is a combination of that required for the discharge of formal tasks but also informal support and contact which are critical to the responsibilities of the position.

The level of the Chair's input to formal and informal duties will vary significantly over the course of the year, but the likely average time commitment required for the effective discharge of these duties is approximately 3-4 days per month (including preparation time and travel).

Remuneration

The position of Chair does not attract a salary or honorarium. The Chair will be able to reclaim all travelling and similar expenses incurred in the course of LSHTM business and have access to clerical support if and when required.

How to apply

Interested candidates should send an expression of interest to Kessar Kalim, Director of HR, kessar.kalim@lshtm.ac.uk by Monday 12 August 2019.

